**Kalon Vincent**

February 28th, 2023

Dear Parents and Guardians,

 It is my pleasure to introduce myself. I will be helping teach your children at Ralph Bell Elementary School over the next 3 weeks. I am a Teacher Candidate from Thompson Rivers University. I am certain that it will be a great experience for us all but especially for your children. I have some exciting, fun, and educational lessons planned for the little ones.

 A little bit about myself: I was born in Vancouver. I have developed a lifelong love of learning. I got my bachelors degree in Journalism, History, and Creative Writing from Concordia University in Montreal. After that I was lucky to be able to become an English teacher in Japan, where I was from 2011 to 2021.

I have some experience as a teacher of young children but the situation and needs of your children are different. I promise to do my utmost to give them a rewarding and unforgettable experience.

Yours Truly,

Kalon Vincent